

OFFICE OF THE DISTRICT & SESSIONS JUDGE (HEADQUARTERS)

Tis Hazari Courts, Delhi

Filling up of vacancies of Stenographer Grade – III

Online applications are invited from the Indian Nationals to the post of Stenographer Grade – III. Eligible candidates can apply online at <http://delhicourts.nic.in/recruitment.html>. Information/Instructions regarding applying online are available at <http://delhicourts.nic.in/recruitment.html>.

Eligibility criteria and mode of selection for the post Stenographer Grade – III are as under:-

No. of Posts : 326 (No. of Posts likely to vary)	General / Unreserved	136 (Including backlog)
	OBC	63 (Including backlog)
	SC	57 (Including backlog)
	ST	20 (Including backlog)
	Ex-Serviceman	45 (Including backlog)
	Persons with 40% or more Disabilities – VH (Low Vision) - 2 OH (Locomotors disabled only) - 2 HH (Hearing Handicapped) - 1 } 5 (Including Backlog) <i>* If suitable candidate from particular category of backlog vacancies for persons with disability (PWD) is not available, the same would be filled by interchanging amongst other categories.</i>	
Pay Scale	Pay Band :- Rs. 5200-20200 + (2400 grade pay) plus allowances as per rule	
Age as on 01-10-2013 – (20 to 27 years)	Age limit is relaxable by 5 years in case of SC/ST, 3 years in case of OBC, 10 years in case of persons with disabilities and in case of Ex-Serviceman / Serving Government employees as per rules	
Minimum Educational Qualification	Graduation or equivalent from a recognized university and knowledge of computers	
Mode of Selection	<ol style="list-style-type: none">1. Written test (for short- listing the candidates) comprising English Grammar, Quantitative Aptitude, Reasoning and General Knowledge.2. The shortlisted candidates will be called to appear for shorthand and typing test @ 100/40 w.p.m. in English.3. Candidate who qualify the shorthand and typing test will be called for Computer Skill Test and Interview. <p><i>(Note – Written Test shall be a qualifying test and the marks obtained in the Written Test shall not be considered/counted for preparation of final list)</i></p>	

- a) The applications should be submitted **ONLY ONLINE** at Delhi Courts Website i.e. <http://delhicourts.nic.in>. Applications will not be entertained by any other mode. Candidate must possess a valid E-mail ID and a Mobile Number to fill up the online form.
- b) The online filling up of forms at Delhi Courts website i.e. <http://delhicourts.nic.in> will start at 11:30 A.M. (IST) on 08 October 2013 and will end at 5:00 PM (IST) on 22 October 2013. After closing of online recruitment portal as scheduled, no application will be entertained.
- c) Examination Fee of Rs. 300/- in the case of unreserved category and Rs. 150/- in the case of reserved categories (OBC/SC/ST/PH/Ex-Servicemen) will be charged and shall be non-refundable. The examination fee will be accepted only through the State Bank of India Challan (automatically generated at the time of submission of online application) to be deposited in any State Bank of India Branch across India. Examination fee shall not be accepted by any other means such as Cheques/DD/Cash Deposits etc. The online application form against which the fee challans are not deposited in the SBI (through automatically generated Challans) shall be treated as incomplete and shall be rejected summarily without notice and no enquiry in this regard will be entertained.
- d) The candidates shall appear in the Written Test/ Shorthand - Typing Test /Interview at Delhi at their own expense. No T.A./D.A will be admissible. The dates for holding of written test, Shorthand - Typing Test , Computer test and Interview, Admit cards for appearing in the test, Results and other information will be uploaded on the official website of Delhi District Courts i.e. <http://delhicourts.nic.in>. The candidates are required to check the official website i.e. <http://delhicourts.nic.in> regularly on their own for information. The office shall not intimate individually to any candidate.
- e) Candidates applying for the examination should ensure that they fulfill all the eligibility conditions for appearing in this examination. The candidature of the candidates will be purely provisional at all stages and will be subject to their satisfying the prescribed eligibility conditions. If at any stage before or after the written test/skill test/computer test/interview, it is found that any candidate does not fulfill any of the eligibility conditions, or the information furnished by the candidate is found incorrect, his/her candidature for the examination shall stand cancelled without any notice or further reference.
- f) The candidates may visit the website <http://delhicourts.nic.in> for detailed information.

Sd/-

Chairman

Recruitment committee for Stenographers Grade - III
Office of the District & Sessions Judge (HQ), Tis Hazari Courts, Delhi