

**OFFICE OF THE DISTRICT & SESSIONS JUDGE, SOUTH DISTRICT
SAKET COURT COMPLEX: NEW DELHI**

CIRCULAR

It has been observed that some of the courts are not generating causelists through data base server. All the Judicial Officers, posted at Saket Courts are requested to direct their respective Readers / Sr. Judicial Assistants/Judicial Assistants to send a copy of cause-list, one day in advance and latest by 04:00 PM, under signature of such official with certificate to the effect that such causelist has been generated through database server and that it contains all the cases fixed for hearing for that particular day. Such cause-list, in advance, be sent daily to Computer Branch, Saket Court Complex for necessary verification.

Further, Ahlmad/Assistant Ahlmads be asked to use correct Judge Code, while sending the causelists on the Data Base Server and in case of transfer of any Presiding Officer or abolition of court the information be immediately sent to Computer Branch for necessary updation / rectification in Data Base Server.

This issues with the approval of Ld. District & Sessions Judge (South District) and Ld. District & Sessions Judge (South East District), Saket Court Complex, New Delhi.

Sd/-
(MANOJ JAIN)
Officer In-charge (Computer)
Saket Court Complex,
New Delhi

No._11199-11279___/Cir./Computer/F.06/SD/Saket/14 Dated, New Delhi the 08/05/2014

Copy forwarded for information and necessary action to :-

1. Sh. Dharmesh Sharma, ASJ/Chairman, Centralized Computer Committee, Patiala House Courts, New Delhi. (Through e-mail also)
2. All the Judicial Officers posted at Saket Courts, New Delhi.
3. The Website Committee, Central District, Delhi for updation of the same on the official website of Saket Court Complex, New Delhi.
4. Private Secretary to Ld. District & Sessions Judge (South East).
5. Secretary to Ld. District & Sessions Judge (South).

Sd/-
(MANOJ JAIN)
Officer In-charge (Computer)
Saket Court Complex,
New Delhi